



# McMurray Gospel Assembly

## Funeral Policy

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### 1. ELIGIBILITY

We, the leadership of McMurray Gospel Assembly (MGA), are grateful to God for these church facilities; and for the opportunity that it provides to bless our community. In the case of a funeral we want to be as sensitive and helpful as possible. We believe that it is our responsibility as good stewards to ensure proper use of what God has entrusted to us. McMurray Gospel Assembly Leadership reserves the right to administer the use of this facility as it sees fit.

Each request for the building will be dealt with on an individual basis and will be tentative until approved by the Lead Pastor. Building availability may be contingent upon the availability of supervisory or support staff from the church.

All facilities owned and operated by MGA, including any programs managed through its ministries, are dedicated to furthering God's Kingdom and shall not be used for any purposes which contradict our *Statement of Faith* and our *Constitution*. In general, activities and events must be in keeping with biblical standards of conduct. (These are available upon request)

**A \$150.00 refundable damage deposit is required to be kept on file for the duration of the event. This can be in the form of a credit card or cheque. Repair or replacement cost of damaged equipment or furnishings will be assessed and invoiced if the damage is over and above the \$150.00 deposit.**

### 2. HONORARIUM/ FEES/ CANCELLATION FEES

The honorarium will depend on the level of involvement by the officiating pastor. I.e. Funeral only, Funeral and Reception, Funeral, Graveside and Reception.

The facility fee is standard and includes all necessary components for the funeral. I.e. Facility, Singer/Musician, Sound Technician, PowerPoint Presentation Preparation, Key Holder and Meeting Room for Family.

In the event of a cancellation, the damage deposit would become non-refundable.

### 3. SOME HELPFUL GUIDELINES

As a general rule, the MGA representatives available for funerals are volunteers. The sooner that we can provide our technicians and supervisors with ALL the pertinent information; the better we can ensure the proper volunteer/technician/supervisor for the funeral. We will do our best to allow for all of the desired elements of the funeral, however if we are unable to obtain a volunteer, alternate measures may have to be taken at the expense of the family.

Because of the busy schedule of the church, we ask that you ensure that all programs and personal property are removed before leaving the facility. This will allow as many people as possible access to our facility. Thank you for your consideration as you plan. If you have any questions or concerns feel free to contact the Church Office.

MGA Does Not Provide Catering. Reputable caterers can be recommended if needed.

INCLUDING FOOD, OTHER ITEMS YOU MAY WANT TO CONSIDER IN YOUR PREPARATION: COFFEE, TEA, JUICE, NAPKINS, PLATES AND CUTLERY.